



Town of Arlington, Massachusetts
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Meeting Minutes May

Town of Arlington
Equal Opportunity Advisory Committee

730 Massachusetts Avenue, Arlington, MA 02476
(781) 316-3120

Barbara Boltz, Co-Chair
Adrienne McClure, Co-Chair
Augusta Haydock
Jack Jones
Tricia O'Donoghue
Howard Winkler

Caryn Cove Malloy, Equal Opportunity Officer

Equal Opportunity Advisory Committee
Meeting Minutes
Wednesday, May 13, 2009
7:00 p.m.

Present: Caryn Malloy, Adrienne McClure (Co-Chair), Barbara Boltz (Co-Chair) Tricia O'Donoghue, Howard Winkler

Barbara Boltz chaired the meeting.

Absent: Augusta Haydock, Jack Jones

Meeting Minutes

Augusta Haydock moved approval of the April 9, 2009 minutes.

SO VOTED

Current Bid Projects

Tricia O'Donoghue presented information to the Committee on Heitcamp Corporation; this is the company currently performing work on the Mystic Bank area. The construction work falls within the parameters of review by the Committee.

The Committee requested that Mrs. Malloy draft a letter to the company requesting that the President of the company sign off on the waiver request on the female and minority participation goals and for the company to please continue in good faith to find qualified female and minority workers for the project.

School Diversity Task Group

Barbara Boltz showed the Committee a snapshot of the school's webpage. At the March 20th meeting the group discussed outreach plans to minority candidates. At a recent minority job fair the schools received 46 resumes from certified teachers. The SDTG asked the Interim Superintendent to produce a report about what positions minority applicants are appointed to. On April 29th the SDTG hosted a tea for the minority applicants; between 30 and 40 people attended the event. It was the 3rd and most successful social the group has hosted.

Other Business

Police Chief Frederick Ryan joined the meeting to discuss efforts to diversify his department. He reviewed the hiring process and informed the committee that the last round of hiring resulted in the hiring of a minority candidate who has been well received by his peers and the community. The Chief also informed the Committee of the appointment of a bilingual Spanish speaking dispatcher.

The Chief discussed some of the problems with retaining diverse employees but expressed that overall he thinks that we are doing well.

The Committee thanked the Chief for his attendance and continued commitment to diversity.

Howard Winkler moved to adjourn the meeting at 8:10 p.m.

SO VOTED

A true record. Attest:

Caryn Malloy
Director of Personnel/
Equal Opportunity Officer